



## VACANCIES

The Water Services Regulatory Board (WASREB) is a statutory body charged with economic and service regulation of the water services sector as established by the Water Act 2016. WASREB sets rules, standards and guidelines to ensure that water services are provided in an effective and efficient manner with a view of protecting consumers and other stakeholders' interests.

To strengthen our human resource capacity, we wish to recruit highly motivated professional to fill the following position:

**Director, Licensing, standards, Advocacy and Public Education (Wasreb Grade 2) Five years Contract: 1 Position:**

**Job Purpose:**

The Director is responsible to the Chief Executive Officer for setting of standards, licensing, ensuring service viability and advocacy through public education in line with the Water Act 2016 Section 72.

**Reporting Relationship:**

This role reports to **Chief Executive Officer**.

**Supervises:**

Manager Licensing, Manager Standards, Manager Tariffs, and Manager, Advocacy and Public Education.

**Job Specification:**

Duties and responsibilities at this level will entail:

- (i) Co-ordinate the determination of standards for water service provision including asset development and management, water quality, tariffs, governance, and complaints handling;
- (ii) Co-ordinate the licensing of water services providers;
- (iii) Co-ordinate the evaluation of the pricing for water;
- (iv) Oversee independent review or analysis of water and waste water quality reports;
- (v) Liaise with communication team on dissemination of engineering regulations, rules, and standards to targeted users;
- (vi) Undertake engineering data and information verification and analysis;
- (vii) Review all water and sanitation engineer, inspector, contractors, and system operator license applications and approve license issuance;
- (viii) Facilitate effective engagement with various stakeholders to build good will and create

- enabling environment for water service provision;
- (ix) Develop a model memorandum of articles of association to be used by WSPs (x) Stipulate instances and terms for take-over of WSP by WWDA;
  - (x) Undertake the development of criteria and guidelines for the establishment of water consumer groups;
  - (xi) Support the establishment, roll out and active voluntary participation of water consumer groups in relevant key activities in water service regulation;
  - (xii) Liaises with communication team on dissemination of institutional operational and capacity building regulations, rules, and standards to targeted users;
  - (xiii) Ensure reporting on work done into the reporting structures in the Board on a monthly; quarterly or annual basis;
  - (xiv) Play a senior leadership role in bringing the WASREB internal community along to support the outputs delivered by developing effective and strategic relationships;
  - (xv) Develop strategies and tools for improving customer services in the sector; (xvii) Promote stakeholder/public participation in the provision of water services; (xviii) Create and manage platforms for engagement with stakeholders;
  - (xvi) Develop and implement collaborative arrangements and networking with stakeholders;
  - (xvii) Play a senior leadership role in bringing external stakeholders along with the WASREB through open, professional, and proactive engagement and with enforcement partners in relation to specific cases;
  - (xviii) Build a highly effective team, by leading, managing and motivating staff and by directing and coaching them where appropriate, so that they achieve excellence in delivery;
  - (xix) Take responsibility for the reports emerging from the Directorate and all documentation sent to the CEO;
  - (xx) Coordinate the Directorate's budgeting and Cost containment within the budget;
  - (xxi) Manage the skills development for staff to ensure that training needs are properly identified and appropriate training is arranged;
  - (xxii) Manage and conduct performance management reviews for the Directorate;
  - (xxiii) Work closely with departmental heads to develop goals and initiatives; (xxvii) Ensure quality control of work;
  - (xxiv) Liaise with stakeholders on financial sustainability of water utilities;
  - (xxv) Responsible for physical assets assigned by the Board;
  - (xxvi) Plans & assigns the work to subordinates;
  - (xxvii) Monitors subordinates work performance; and
  - (xxviii) Appraises/evaluates subordinates' performance

**Persons Specifications:**

- (i) Master's Degree in Law, Engineering, Business Administration, or a relevant field from a recognized institution
- (ii) Bachelor's degree in either Law, Engineering, Economics, Sciences, or any other relevant field from a recognized institution
- (iii) Membership of a professional body and in good standing;
- (iv) Leadership course lasting not less four (4) weeks;
- (v) Twelve (12) years Relevant work experience with five (5) years in Senior Management;
- (vi) Meet the requirements of Chapter Six (6) of the Constitution.

**Key Competencies and Skills:**

- (i) Communicating with impact;
- (ii) Leading and managing people;
- (iii) Applying technical expertise;
- (iv) Planning and organizing;
- (v) Managing performance;
- (vi) Budgeting and resource management;
- (vii) Customer and stakeholder orientation;
- (viii) Formulating policy and strategies;
- (ix) Leading and managing change;
- (x) Leading and managing programmes;
- (xi) Initiating and deciding actions
- (xii) Strategic visioning and innovative thinking;
- (xiii) Coaching and mentoring;
- (xiv) Relating and networking; and
- (xv) IT Proficiency

## How to apply:

All applications must be accompanied by a copy of the National Identity Card, detailed Curriculum Vitae and copies of all relevant academic and professional certificates and should be addressed to:

**The Chief Executive Officer,**

**Water Services Regulatory Board,**

**P.O. Box 41621- 00100,**

### **NAIROBI**

So as to be received not later than **23.59 hours on Tuesday 11<sup>th</sup> July 2023**. **Due to the threat caused by COVID –19, the applications should be submitted only through electronic means.** They should be sent **via email** to [recruitments@wasreb.go.ke](mailto:recruitments@wasreb.go.ke) with only **'POSITION APPLIED FOR'** as the **subject line**.

**WASREB is an equal opportunity employer and women, youth and peoples living with disabilities are encouraged to apply.**

**Any form of canvassing will lead to automatic disqualification.**

**Only short-listed applicants will be contacted. Successful candidates will be required to satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 by submitting the following compliance certificates; Certificate of Good Conduct, Certificate from Higher Education Loans Board, Tax Compliance Certificate, Ethics and Anti-Corruption Commission Clearance, and Credit Reference Bureau Certificate.**

**Water Services for All**

**ISO 9001:2015 Certified**